

राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड  
NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND

Ref. No.NITUK/Estt./2017/00/001/ A-425

Date:

23 AUG 2017

OFFICE ORDER

With reference to Office Order No.A-266 dated 18/07/2016, Ms. Ghanapriya Singh, Assistant Professor on contract, Department of Electronics Engineering was assigned the additional responsibility of Assistant Warden (Girls Hostel) w.e.f. 18/07/2016. The same is hereby withdrawn w.e.f. 23/08/2017 (AN).

The following faculty member is hereby assigned the additional responsibility of Assistant Warden (Girls Hostel) w.e.f. 24/08/2017:

S.No.	Name	Designation	Department
01.	Ms. Sarita Yadav	Trainee Teacher	Electronics Engineering
02.	Ms. Sneha Chauhan	Trainee Teacher	Computer Science & Engineering

The above assignment is upto 23<sup>rd</sup> August, 2018 or until further orders, whichever is earlier on following conditions:

1. No reduction in teaching load is permissible since the involvement of teachers in managerial function is emphasized in new education policy.
2. They will be paid Honorarium as approved by the Institute Authorities.

This is issued with approval from Competent Authority.

  
Registrar

Copy to:

1. Ms. Ghanapriya Singh, Assistant Professor on contract, Dept. of Electronics Engg. – *handover the charge to Ms. Sarita Yadav*
2. Ms. Sarita Yadav, Trainee Teacher, Dept. of Electronics Engg. – *takeover the charge from Ms. Ghanapriya Singh*
3. Ms. Sneha Chauhan, Trainee Teacher, Dept. of Computer Science & Engg.
4. All Associate Deans/Wardens/Assistant Wardens/HoD's/Section Heads/Chief Warden
5. Personal file of individual concern
6. Incharge website – *with request to update the Institute website*
7. PA to Director
8. PA to Registrar
9. Guard file – for record